CANV101

Canva Essentials

Aged Care | Child Care | Disability Care | Home Care

Develop your confidence in creating artwork with Canva

Looking to setup a new account in Outlook? Simply struggling to navigate through? Then this is the webinar for you! Outlook can be incredibly confusing but when configured correctly it is an incredibly powerful tool that businesses around the world utilise.

Our OUTL101 webinar is designed to help you become more comfortable navigating around Outlook. Get hands on experience in setting up signatures, email forwarders, mailboxes and more.

Course Outline:

- Navigate your way around Canva
- How to use colours properly
- How to use images properly
- How to utilise frames
- Tricks for frames
- Element spacing and orientation
- Content alignment
- Creating custom shapes
- How to use filters
- How to use image effects
- How to add gradients
- Using keyboard shortcuts
- How to create a professional document
- How to utilise templates
- Where to source images & videos
- Curving letters
- Letter effects
- Pro tips

Individual Webinar or Seminar Cost

$249 +GST p.p.

Duration: 3 hours
Reference Material: Provided
What's needed? Laptop/computer With Canva Account